

The Chickasaw Nation Office of the Gaming Commissioner (CNOGC)

Introducing the NEW Chickasaw Nation Online License Application Portal

The CNOGC is excited to announce the launching of our new licensing application for Chickasaw Nation Employees.

Below you will find a guide to creating your account and how to upload your documentation to the new licensing portal. <https://licensing.chickasaw.net>

Here are a few things you will need know before proceeding:

- A gaming license/permit determination made by the CNOGC is required and is contingent upon the passing of a background investigation.
- All Chickasaw Nation Employees will be required to complete a new registration and application.
- Previous applications submitted to CNOGC will not transfer to the new application portal.
- Supporting documentation and information needed within the application/portal:
 - **Valid Photo Identification.** *(front and back uploaded to the application portal, see guide below)*
 - **Secondary Identification.** *(social security card, passport...front and back, uploaded to the application portal, see guide below)*
 - **Alien Registration or Naturalization Certificate.** *(if applicable, front and back, uploaded to the application portal, see guide below)*
 - **Employment Work Authorization.** *(if applicable, front and back, uploaded to the application portal, see guide below)*
 - **Tribal Membership Card.** *(if applicable, front and back, uploaded to the application portal, see guide below)*
 - **Current Color Photo.** *(headshot only with blank background)*
 - **Additional Requested Third-Party Release Forms/Documents.** *(if applicable)*
 - **Criminal and Civil Court Case Documents.** *(if applicable)*
 - **Military Discharge DD214.** *(If applicable) (Upload to the application portal. See guide below)*
 - **Three (3) Personal references.** *(Nonfamily members)*
 - **Last Five (5) years of residence.** *(Example January 2018 through January 2023, no gaps)*
 - **Last five (5) years of employment.** *(Example January 2018 through January 2023, no gaps, list unemployment or in school if applicable)*
 - **List of any gaming license or permit currently or previously issued and/or applied for.** *(If applicable)*
 - **List criminal history/arrests.** *(If applicable) (Upload to the application portal. See guide below)*

Chickasaw Nation NEW Online Licensing Application Guide

Instructions to create a New Application:

Step 1: Follow this link <https://licensing.chickasaw.net> to the application portal and select "Create New Account."

Chickasaw Nation Licensing Portal

[Forgot Password?](#)

Don't have an account yet? You can create one here:

Create New Account

For questions or assistance, please contact CNOGC at (580) 310-0570.

Step 2: Complete the information on the screen and select "Create Account".

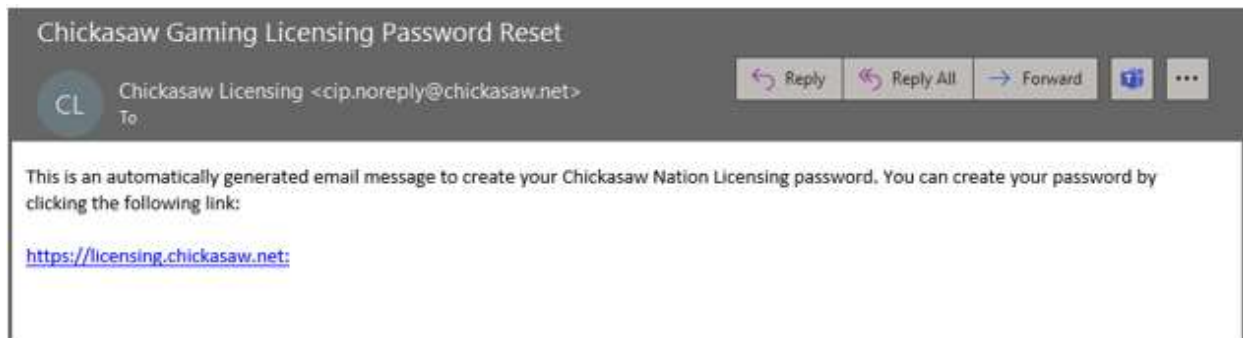
*Note - a valid email address is required for communications from CNOGC.

Registration form fields:

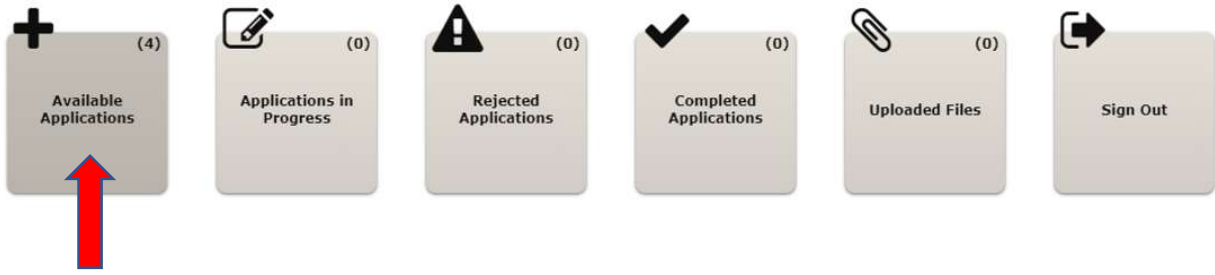
- Username:
- First Name:
- Last Name:
- Email Address:
- Confirm Email:
- Cell Phone:
- Confirm Cell:
- Captcha: (Image: N8HrAK)

Button: + Create Account

Step 3: Once “Create Account” has been selected an email will be sent the provided email address. Within the email, there will be a link that will redirect you to the portal, there you will create a password for the account just created. Once your password has been created, you may log into your account and proceed.



Step 4: Once you have successfully logged in, select “Available Applications.”

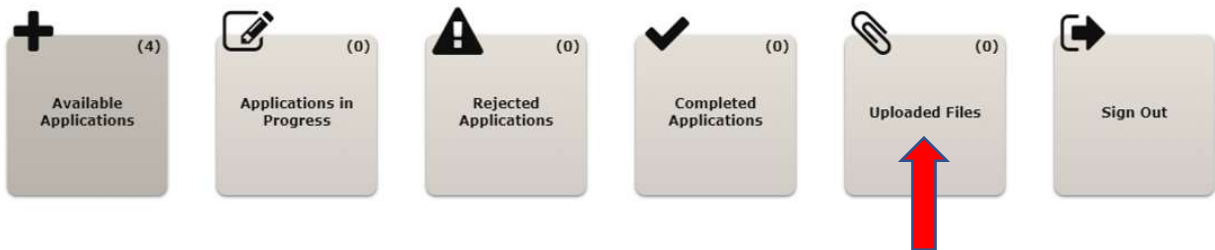


Step 5: Select “Employee Application” to begin the application process.

**Note – Release Forms are now included within the application.*



Step 6: Once your application has been completed, please return to the home screen. There you will select “Upload Files”.



Step 7: All Chickasaw Nation Employees’ supporting documents (as mentioned previously) should be uploaded here.



Additional Important Information:

If a license/permit is issued, you have a continuing duty to provide the following information to the CNOGC upon occurrence:

- Change of name, address, phone number or other licensing information, such as change in position and/or facility.
- Any occurrences which may affect your eligibility and suitability to be licensed under CNOGC regulations.
- Completing a renewal application at least thirty (30) days prior to the expiration of the currently issued license/permit to ensure compliance with Tribal, Federal, and State regulations.

All license/permit(s) will immediately become invalid after the date of the expiration.

For questions or assistance please do not hesitate to reach out to our team at cnogclicensing@chickasaw.net or call 580-310-0570.